WORK PERMIT DATA SHEET

(For Collection of Information ONLY)

A

Information on Minor

(Please Print)

Name _____
Last First MI

Street _____ City, State, Zip Code _____

County _____ Parent / Guardian's Name _____
Last First MI

Date of Birth _____ Age _____ Race _____ Gender _____
Month Day Year

SSN / Parent Alien Certification Number _____ Home Phone Number ( ) _____

Is minor a GA student? _____ If so, School of Attendance & Grade _____

You must present a Birth Certificate to the Issuing Officer.

B

Employer Information

(Please Print)

For employer internet access go to www.dol.state.ga.us, select Child Labor, then select Online Work Permit

Name of Employer _____

Physical Address _____

City _____ State _____ Zip Code _____ County _____

Phone No. _____ Type of Industry _____

Job Duties: _____

☐ Enter maximum hours per school day. Hours will be scheduled between _____ : AM / PM _____ : AM / PM
Earliest Start Time Latest End Time

☐ Enter maximum hours per non-school-day. Hours will be scheduled between _____ : AM / PM _____ : AM / PM
Earliest Start Time Latest End Time

☐ Enter maximum hours per week when school in session.

NOTE: Circle AM or PM.

☐ Enter maximum hours per week when school not in session.

 # Each box requires a number

_____ / _____ / _____
Printed Name and Title of Employer providing information Signature Date

THIS IS NOT AN EMPLOYMENT CERTIFICATE.

This form is used for obtaining information for the issuance of electronic work permits. Minor completes Section A. Employer completes Section B **in its entirety.** Issuing Officer enters all data into online work permit system. After proper issuance of the electronic work permit by a school official, a printed copy of the completed work permit will be furnished to the minor for submittal to the employer prior to employment. The employer must retain the completed work permit for the duration of the minor's employment. If you have any questions, please contact the Department of Labor, Child Labor Section at 404-232-3260.

*** All Fields Required**

NOTE: When there is a difference in law (federal, state, and/or local) the law providing the most protection to the minor takes precedence.

Equal Opportunity Employer/Program * Auxiliary Aids & Services Are Available Upon Request To Individuals With Disabilities

CONFIDENTIAL

(02/06)